

**SHARING & ACTING ON CLINICAL GUIDANCE,
FORMULARIES, MEDICAL DEVICE ALERTS AND SAFETY
ALERTS PROTOCOL**

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For assurance that the most up to date policy is being used, staff should refer to the version held on the intranet	

Purpose

The purpose of the protocol is to set out the procedure for sharing national/local clinical guidance, national/local formularies and acting on drug and safety alerts at Sentinel Healthcare SouthWest CiC. This protocol is relevant to anyone who works at the practice.

The individual responsible for the dissemination of guidance/alerts at Sentinel Healthcare SouthWest CiC is the Strategic Director. This protocol will be reviewed annually to ensure that it remains effective and relevant.

Procedure

1) The responsible individual will ensure that they are on local and national information cascades.

The cascade includes:

- 1) NICE and other national clinical guidance
- 2) Local clinical guidance
- 3) National and local formularies
- 4) Alerts that would be found on the Central Alerting System:
 - The Medicines and Healthcare products Regulatory Agency alerts;
 - The National Patient Safety Agency alerts;
 - The Chief Medical Officer (for England)

The responsible individual will determine who to send the guidance/alerts to and send it to them.

Appropriate clinical alerts/guidance will be shared with healthcare professionals in the organisation.

Alerts about medical devices will be shared with the nominated manager for investigation.

The individuals that receive the guidance/alerts will decide the action needed (including whether it needs to be discussed at the next board meeting) and the timescale for action.